

## G.W. Carver Early Childhood Center

Susan Jones Telephone: 972-872-3730 Principal

Fax: 972-875-5038

To: Whom it May Concern

Re: February SBDM meeting/CIP review/update meeting minutes

On Wednesday, February 28, 2018, Carver ECC Campus Leadership team met in the Family Center at 3:30pm. The meeting was led by Principal, Susan Jones. Mrs. Jones welcomed the team and thanked them for their participation and attendance. She made introductions of team members and reviewed the role each member played on campus. The meeting began with a quick campus update where Mrs. Jones reviewed campus happenings such as Carver Connection meetings scheduled, end of the 3rd 9 weeks approaching, upcoming events such as, installing the Learning Garden, Dr. Seuss/Read Across America week and Rodeo Day, and Spring events that are scheduled to be held such as field trips, Field day, Health Fair, and various events planned through the Spring of 2018. The meeting then moved into a review of the Campus Improvement Plan (CIP) and the planning for the Campus Needs Assessment (CNA) that will need to be reassessed before the end of the 2018 school year. The committee reviewed and updated each campus goal, discussing the progress the campus was making towards meeting the goals for the school year. Members were involved in the decision of how much progress had been made toward each goal and Mrs. Jones updated the goal progress chart accordingly in the January slot for progress measure. The committee discussed the progress of goals and noted that some goals, due to the time frame of the school year have not begun progress yet. For example, Health Fair is a Spring event, so there has been minimal progress toward that particular goal at this point in the school year, however some events, such as the 100th day of school have already occurred, thus Carver showed to make progress or accomplished that goal. The committee agreed that of the goals that were within the time frame of the entire school year that Carver is making more than adequate progress at achieving the goal. A few of the goals we updated and changed the dates or wording slightly to better fit the needs of the campus. At our last SBDM meeting, as a committee, the decision was made to edit the goal of "College Readiness" for Carver. We felt the goal was not age appropriate at this level and needed to be modified. While we believe that college is an important concept to convey to our students, we felt a modification of the original goal would be more beneficial. We agreed to create a vision for how to bring the concept of postsecondary readiness to the ECC level. We brainstormed and discussed several different ideas

> 600 E. Martin Luther King Dr Ennis, TX 75119 Phone - 972) 872-3730 Fax - 972) 875-5038



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of how this could be done. After discussion and ideas were shared, we voted and decided that the last week of April of 2018 would be deemed our "College and Career Week". This will tie into both Pre-K guidelines and Kindergarten TEKS for community and careers. We will design a week of activities that will focus on college and careers that is appropriate level for our students at ECC. The counselor, Marcey West, will also address the ideas of college and career in her weekly guidance lessons with students in April. There was a time for questions and comments at the end of the meeting and campus needs were shared and noted. The next meeting will be held in May of 2018, to continue to monitor progress on the goals, as the year continues to progress. Mrs. Jones thanked everyone for their participation and attendance. The meeting was adjourned at 4:15 pm.

## **Members in attendance were:**

Susan Jones, Principal
Jensen Lewis, Kinder teacher representative
McKenzie Crowell, Kinder teacher representative
Mallorie Castillo, Pre-K teacher representative
Marcey West, Counselor
David Copas, business owner
Matt Stephens, parent representative

## **Members not present:**

Sally McElroy, community representative Lettie Contreras, parent/community representative